



SAC FACILITIES MEETING
MINUTES – OCT. 15, 2019
1:30P.M. – 3:00P.M.

***Santa Ana College Mission Statement:** Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair (a)	Stephanie Paramore	Marty Rudd, Co-Chair	Dawn McKenna	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon	Ben Hager	Jaki King		
Vaniethia Hubbard	Mario Gaspar	Monica Zarske	Roy Shahbazian	District Liaison	
Jeffrey Lamb (a)	Don Mahany	John Zarske		Carri Matsumoto (a)	Darryl Taylor
Jennie Adams	Veronica Oforlea (a)				
Guests				Campus Safety & Security	
Amy Treat	Matt Schoeneman	Rudy Delgadillo		Scott Baker (a)	Ray Wert
				ASG Representative	
				Justine Banal	Sophia Baltodano
1. WELCOME AND INTRODUCTIONS					
		Self-Introductions were made.		Meeting called to order at 1:35pm Adjourned at 3:05pm.	
2. PUBLIC COMMENTS					
		Ben Hager voiced his concern on the need to replace Hammond Hall and would like to see this on the Bond Priorities list.			
3. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		Approval of May 21, 2019 and Sept 17, 2019		Motion moved to approve May 21 st 2019 minutes by Don Mahany, 2 nd by Ben Hager. Motion moved to approve Sept. 17, 2019 minutes by Mario Gaspar, 2 nd by Don Mahany. Motions carried unanimously.	
4. PROJECT UPDATES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
		Project Update Report – Darryl Taylor/Matt Schoeneman/Rudy Delgadillo Rudy Delgadillo reported on the Science Center construction. They are focusing on finishing system startups and testing all exterior façade and windows. Working on hardscape and landscape to complete before the end of the year. Focusing on the			

<p>interior framing, trims, hardware and doors. Also, working on cabinetry and flooring. Installation of doorframes and doors has started. Starting pre-functional testing to begin the commissioning process in the next month and half. We are focusing on getting the heavy construction done by the end of the year then start focusing on the final punch list and commissioning final touch-up items by the first quarter of next year.</p> <p>Matt Schoeneman reported on the Johnson Student Center construction. The structural steel is erected. The mechanical, electrical and plumbing trades are on the 2nd floor. Prepping on the slab on metal deck to pour the 2nd floor concrete by October 25th. Then pour the roof level. There is a scaffolding around three quarters of the building. Metal wall framing is being laid out to start into production framing. Site utilities are being installed as well as the loading dock and service yard. Resuming work on the kiosk will start. There will be some access interruptions along the northside and westside of Building J. We will have to eliminate some of the ADA parking stalls in Parking Lot 9. In an effort, to try to do this with minimal impact to the campus and campus community, we will be doing this over the winter break, starting December 16th through the start of the Spring semester. Set up of some closures will prevent cars from passing through for the period of the winter intercession and closing of Parking Lot 9 to allow us to do the required work. We have communicated this with Security. Delivery trucks and food trucks will be able to function, however, through traffic will not. We will send out a campus alert to SAC community.</p> <p>Darryl Taylor reported on the Under Scheduled Maintenance Projects, the State Allocation for 2019 is not \$229,136 per year. These funds will all go to SAC for Building T. These monies will be used for abatement/utilities. The library restroom upgrade estimated budget is \$431,479. The District is reviewing drawings and specifications for this project. The Russell Hall Replacement is a future project budgeted at \$58.8 million, of which \$20,475,000 is state funded. A State funded building cannot change the initial program, meaning we are committed to size and cost. We will encounter secondary effects that will need to be funded out of our own money. Secondary effects are programs that are currently in the Russell Hall building that will not be moving over to the new Health Science building. Once Russell Hall is torn down, there will be entrance improvements in that area. The improvements will help with the flow-in and the drop-off on campus. The design phase was approved on September 23, 2019.</p> <p>Campus Directory and Wayfinding project is ongoing. We will be adding additional signage around campus to help direct visitors and students. The vendor for the electronic directories will be providing a mock-up demonstration on campus. This date has not yet been determined.</p> <p>The emergency blue phone project is currently being completed. There is an ITS copper wire project to replace old lines with copper. The new copper lines will provide connectivity to support services for telephone voice systems, emergency telephone lines, elevator telephones and fax machines. This project is required to be submitted to</p>	
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	<p>DSA for approval before it can be implemented.</p> <p>The District-Wide Electronic Access Control project: several test pilots for a variety of building conditions and door types will take place. The test pilot locations are:</p> <ul style="list-style-type: none"> o SAC – new Science Center, new Student Johnson Center and Dunlap Hall o CEC – mechanical key change only o SCC – Humanities Building and Building D o Digital Media Center o District Office <p>The schedules for all buildings have yet to be determined. A detailed presentation will take place at the next Facilities Committee meeting.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	<p>Sophia Baltodano distributed new survey results regarding additional hydration stations. They surveyed 16 students and found that the three top buildings to have additional hydration stations installed are as follows; I, D and VL. She also reported that they would like to see laminated maps of where other hydrations stations exist posted near the current hydration stations. She added that issues with some vending machines such as; food items not dropping, old food items and money is not being returned. The vending machines displaying drinks, keeps spitting the money back without letting you make a choice. Jennie Adams suggested that students let the Student Business Office know exactly what machines are causing these issues or they can call the number on the machine. She also added that the machines should be serviced weekly. Sophia also asked if there would be any credit card payment options for the vending machines. Jennie Adams added that it may increase the cost of the products due to the fees. However, they are researching vending machines with credit card payment options in the future. She is also working on having the acceptance of Electronic Benefits Transfer (EBT) cards on campus, which needs State approval.</p> <p>Sophia also brought up the concern of elevator permits displayed that re not up-to-date. Mario Gaspar explained that they are all up-to-date and the permits are not displayed due to vandalism. All permits are kept in the Maintenance & Operations (M&O) office. Notices that permits and inspections are up-to-date and kept in M&O will be displayed in each elevator.</p>	
HEPSS (Health, Emergency Preparedness, Safety and Security) Task Force	<p>HEPSS Task Force – Don Mahany</p> <ul style="list-style-type: none"> • HEPSS reports can be found on H:\Department Directories\HEPSS • Due to incidents reported on campus involving, skateboards, scooters, and bicycles, they will not be allowed on the inside of campus. Signs will be posted prohibiting them to be on campus • Narcan spray to be available in the Student Health Office • California Shakeout drill is scheduled for Oct. 17th at 10:17am • Complaint that syringes have been found in the locker room areas. Installation 	

	<p>of Sharps containers have been approved. The locations of these containers have not been determined.</p> <ul style="list-style-type: none"> • A concern of the low hanging door of food truck is hazardous. The door was raised but then a few days later they were low again. The food truck owners would have to keep the doors raised. • The concern of loose gravel in the area of the food truck is dangerous. • Trip hazard has been taken care off • AB 720 relates to the giving up a parking lot for homeless students. This law did not pass. • There is a need for additional floor wardens and building captains during emergencies. Don Mahany will speak with Deans to recruit more volunteers. • It was requested that a document be created when an event on campus of 100+ people is going to take place. This will help M&O hire necessary custodians for overtime and Campus Safety to be aware of the event. • There was exposed wiring and an overflowing sink in the H building. M&O will be looking to fix those issues. • At the last Rave Alert, some people did not receive the Rave Alert on their cell phone. One of the issues was that home phone numbers were provided instead of cell phones numbers. <p>Dr. Hubbard suggested that HEPSS work with the PIO regarding the skateboarding policy. Also, a notice should be included in the catalog and class schedule books.</p> <p>HEPSS - Next meeting - November 7, 2019</p>	
Facilities Report	<p>Facilities Report – Mario Gaspar reported the following: Santa Ana College</p> <p>Life safety:</p> <ul style="list-style-type: none"> • Fire Riser and Sprinkler Inspection – December 2019 <p>Projects planned for winter:</p> <ul style="list-style-type: none"> • W & L Compressor Replacement (In process) • Baseball, Softball and Football fields Renovation • CDC Carpet Replacement • Transformer Maintenance • X-Building Window Film • OCSTRA Canopy Painting 	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	No report at this time.	

7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Hand Dryers vs Paper Towels</p> <p>Mario Gaspar provided maps depicting where the hand dryers will be located. The majority will be in student restrooms and some staff restrooms. Staff restrooms will also keep paper towel dispensers. He added that about eleven cases of paper towels are used per day. This calculates to \$706.00 per day. The savings would be about \$3,500 per week after installing hand dryers. The restrooms with hand dryers will also include mats directly under the hand dryers. The mats will be placed clear from the path way of wheelchairs. The placement and measurements of the mats will follow ADA regulations.</p>	<p>Motion to approve hand dryers in the restrooms by Don Mahany, and 2nd by Jennie Adams.</p>
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Bond Projects</p> <p>Roy Shahbazian reported that at the last College Council the consensus was to add to the descriptions of the projects. They also had a more recent comment at the last Academic Senate meeting concerning Hammond Hall. Roy asked for the present faculty representatives to introduce a motion on a recommendation that this committee could consider. Mario Gaspar suggested that they check both the Education Plan and the Master Plan to see what buildings are to come down. John Zarske expressed that Hammond Hall has been on the chopping block for over 20 years and it is ready to come down and be replaced and it is not happening. Dr. Hubbard reminded the committee that there is another opportunity before the next Board meeting to bring up these concerns. They can be brought up to College Council. Roy recommended that this Facilities Committee make suggestions to College Council about the subject as it will be helpful.</p> <p>AR 5220</p> <p>Dr. Hubbard reported that original Regulation was changed to reflect the definition of a homeless student and that only the homeless students can use the showers on campus, not their children. Also, a minor change, in the second to last paragraph, changed the word “All” to “Only”. Keypad access system to be installed in the locker room area for showering access. Working with M&O to get it installed.</p> <p>R Building - Pigeon Droppings</p> <p>Marty Rudd to report to M&O for clean-up.</p>	<p>Motion to discuss at the next College Council meeting the concerns regarding the replacement of Hammond Hall building and adding it to the Bond Priorities list, by John Zarske, 2nd by Roy Shahbazian.</p>
9. FUTURE AGENDA ITEMS		
10. OTHER	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Next meeting Nov. 19, 2019 – S-215</p>	

SUBMITTED BY Maria Cardona